

S. No.	Position	Education / Eligibility Criteria	Experience
1	Senior Procurement officer	Master's degree in supply chain management, from HEC-recognized university. Certification in Procurement or Supply Chain will be an added advantage.	1. Minimum of 10-12 years of relevant experience in procurement, preferably in the mining, industrial, or public sector.
2	Assistant Procurement Officer	Bachelor's degree in supply chain management and / or Business administration, from an HEC-recognized university.	1. Minimum of 8-10 years of relevant experience in procurement, preferably in the mining, industrial, or public sector. 2. Experience in supporting procurement processes, vendor coordination, and inventory management will be preferred.
3	Senior Accounts Officer	Master's degree in Accounting, Finance, Business Management (Majors in Finance), Commerce from HEC-recognized university. Professional certifications such as CA (Inter), ACCA, CMA, or equivalent will be an added advantage.	1. Minimum of 10-12 years of relevant experience in accounting, financial management, or auditing, preferably in the mining, industrial, or public sector. 2. Proven expertise in managing accounts, financial reporting, and budgeting.
4	HR Officer	Master's degree in Human Resource Management or MBA HR from an HEC-recognized university. Additional certifications in HR (such as CHRP, SHRM, or equivalent) will be an added advantage.	1. Minimum of 8-10 years of relevant experience in HR operations, recruitment, and employee relations, preferably in the mining, industrial, or public sector. 2. Hands-on experience in handling HR policies, performance management, and compliance with labor laws.
5	Manager / Head of Operations Khuzdar	Bachelor's degree in Mining Mechanical / electrical/ Electrical/ mechatronics/ industrial Engineering from HEC-recognized university. MBA in Supply Chain Management, Operations Management, Project Management will be an added advantage.	1. Minimum of 15 years of progressive experience in operations management, preferably in the mining or industrial sector. 2. Proven track record of leading teams, managing mining or industrial projects, managing stakeholders and optimizing operations for efficiency. 3. Ability to work in challenging environments and manage multiple projects.

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6	Assistant Manager Maintenance (Mechanical)	<p>Bachelor's degree in Mechanical Engineering or Industrial Engineering from an HEC-recognized university.</p> <p>Additional certifications in Maintenance Management, Reliability Engineering, or related fields will be an added advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 10 years of experience in maintenance management, preferably in the mining, industrial, or manufacturing sectors. 2. Proven expertise in maintaining heavy machinery, mechanical systems, and electrical equipment.
7	Senior Plant Engineer	<p>Bachelor's degree in Mechanical Engineering or Industrial Engineering or Process Engineering or a related field from an HEC-recognized university.</p>	<ol style="list-style-type: none"> 1. Minimum of 7-10 years of relevant experience in plant operations, maintenance, and engineering, preferably in the mining, mineral processing, or heavy industrial sectors. 2. Comprehensive knowledge of plant machinery, equipment, processing and systems, including troubleshooting and preventive maintenance.
8	Mining Engineer	<p>Bachelor's degree in Mining Engineering from an HEC-recognized university. Must have a valid Mine Manager License from respective authorities.</p> <p>Masters in Mining Engineering and additional certifications in Mine Planning, Safety Management, or related fields will be an advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 7-10 years of relevant experience in mining operations, mine planning, and mineral resource development. 2. Experience in open-pit or underground mining operations will be preferred. 3. Ability to work in challenging operational environments with a focus on maximizing efficiency and productivity.
9	Assistant Engineer Plant Electrical	<p>Bachelor's degree in Electrical Engineering from an HEC-recognized university.</p> <p>Additional certifications in Electrical Systems, Power Distribution, or Industrial Automation will be an advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 5-7 years of experience in plant electrical systems, power generation, and maintenance, preferably in the mining, industrial, or heavy manufacturing sectors. 2. Hands-on experience with electrical control systems, high/low voltage systems, and troubleshooting. 3. Candidates with experience in mining or mineral processing plants will be given preference.

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10	Store Officer	<p>Graduation / Masters from an HEC-recognized university.</p> <p>Additional certifications in Inventory Management or Supply Chain (such as CSCP, CIPS) will be an advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 10 years of relevant experience in inventory control, warehousing, and procurement, preferably in reputable organization. 2. Proven expertise in managing store operations and inventory tracking systems. 3. Hands-on experience with inventory management software.
11	Mining Engineer	<p>Bachelor's degree in Mining Engineering from an HEC-recognized university. Must have a valid Mine Manager License from respective authorities.</p> <p>Masters in Mining Engineering and additional certifications in Mine Planning, Safety Management, or related fields will be an advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 7-10 years of relevant experience in mining operations, mine planning, and mineral resource development. 2. Experience in open-pit or underground mining operations will be preferred. 3. Ability to work in challenging operational environments with a focus on maximizing efficiency and productivity.
12	Geologist	<p>Bachelor's degree in Geology or Earth Sciences or related field from an HEC-recognized university.</p> <p>Masters, specialization in Mineral Exploration or Economic Geology will be an added advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 7-10 years of relevant experience in mineral exploration, resource evaluation, and geological mapping, preferably in iron ore projects. 2. Proven track record of conducting geological surveys, core drilling programs, and resource modeling.
13	Admin / Accountant	<p>Masters degree in Business Administration, Commerce, Accounting, or a related field from an HEC-recognized university.</p>	<ol style="list-style-type: none"> 1. Minimum of 5-7 years of combined experience in administrative and accounting roles, preferably in the mining, industrial, or manufacturing sectors.
14	Assistant Electrical Engineer	<p>Bachelor's degree in Electrical Engineering from an HEC-recognized university.</p> <p>Additional certifications in Electrical Systems, Power Distribution, or Industrial Automation will be an advantage.</p>	<ol style="list-style-type: none"> 1. Minimum of 5-7 years of experience in plant electrical systems, power generation, and maintenance, preferably in the mining, industrial, or heavy manufacturing sectors. 2. Hands-on experience with electrical control systems, high/low voltage systems, and troubleshooting. 3. Candidates with experience in mining or mineral processing plants will be given preference.

General Notes:

1. All engineers must have PEC valid registration.
2. Interested candidates are encouraged to email their updated CVs along with a cover letter on recruitment@bme.com.pk
3. Applications must include copies of educational certificates, experience letters, local/domicile and a recent photograph.
4. Candidates from Balochistan province (subject to meeting eligibility criteria) will be preferred.
5. Clearly mention the position title being applied for in the email subject line.
6. Applications must be received by 23 February 2025 at 2359 hrs. Late or incomplete applications will not be considered.
7. Only candidates meeting the specified eligibility criteria will be shortlisted for further consideration.
8. BME is an equal opportunity employer and strongly encourages applications from female candidates.
9. All applications will be treated with the highest level of confidentiality.
10. The organization reserves the right to increase, decrease, or cancel the number of positions without assigning any reason.
11. Candidates must be willing to work on all BME locations (Nokkundi, Chaghi, Khuzdar, and Mastung).
12. Influencing in any form will result in disqualification from the recruitment process.